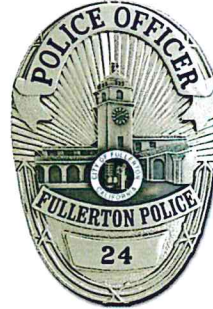


Memo



To: All FPD Employees

From: Chief Dan Hughes

Date: August 11, 2014

Re: Directive #14-1 FPD Jail Policy 20.42 "Releases to Another Agency"

Purpose

The purpose of this directive is to modify the language and incorporate new release procedures under current Jail Policy 20.42. The attached policy is effective immediately and will be incorporated into the Policy Manual during the next revision.

FPD Jail Policy 20.42 RELEASES TO ANOTHER AGENCY

"An inmate may be released to another agency with the approval of the lead Detective, Detective Supervisor, or the on duty Watch Commander. The representative from the receiving agency will sign the FPD 200 form indicating the receipt of the inmate and all property in the inmate(s) possession at the time of this custody transfer".

- a) If the on-duty Jailer learns that an arrestee and/or "pay-to-stay" inmate, booked into the Fullerton city jail, has a "hold" issued against them from a Federal immigration agency (such as I.C.E.), that said employee will immediately contact the agency that issued the "hold".
- b) The on-duty Jailer will obtain the name, title and contact information of this Federal employee so that it can be forwarded to any Detective, Detective Supervisor, or on-duty Watch Commander for future reference.
- c) The on-duty Jailer will inform the Federal agency as to when this arrestee/inmate is due to be released from the custody of the Fullerton Police Department.
- d) At no time will the on-duty Jailer keep the arrestee/inmate past his/her approved release date and time